

Eastside Christian School Before & After School Extended Care Program

ECS is pleased to serve our families by providing care before and after school for enrolled students Kindergarten through 8th grade. Activities range from playtime in the gym or on the playground to arts, crafts, games, reading, storytelling, music, videos, homework, as well as free time. Snacks are provided. Please alert the workers to any health concerns or allergies.

Location: Room 3 & 4 – Miss Zylstra’s Kindergarten classroom near the playground

Hours: 7:00 - 8:45 AM and 3-6 PM ON **SCHOOL DAYS ONLY**

Extended Care is generally available in the afternoon on teacher conference and in-service days only ON THE DAYS SCHOOL IS IN SESSION. Noon dismissal days, *when the teachers are not on campus*, there will be no Extended Care in the afternoon—such as before a holiday. Check calendars and newsletters or call the office for confirmation.

Fee Schedule: Families planning on consistent usage of Extended Care should take advantage of our advance purchase pricing. Extended Care hours may be purchased in **50 hour** increments for **\$300 (\$6 per hour)**. Simply attach a check to the Advance Purchase Form below and deliver to the school office. Your family account will be credited with the hours and then subtracted on a weekly basis. We will send reminders when your account is getting low. Any unused hours at the end of the school year will be credited to your account. Extended Care hours are non-transferable.

Drop-in Care: No sign up is required - \$7 per hour (or any portion thereof). All students not picked up within 10 minutes of dismissal are automatically brought to Extended Care and charged accordingly. The minimum charge for any drop-in care is \$7.00. Extended Care beyond one hour will be rounded to the nearest half hour. Families utilizing drop-in Extended Care will be invoiced monthly.

Late Pickup Fee: If you are late in picking up your child for any reason, you will be charged **\$1.00 per minute, per child** for every minute after 6:00 p.m i.e., pickup at 6:15, the late pickup charge is \$15.00.

Other Items of Importance:

- State guidelines dictate that 5 year old preschoolers not exceed 45 minutes per day on a regular, monthly basis. Therefore, they are not eligible for Extended Care until Kindergarten.
- Reminder: When bringing or picking up, please lock your car, turn motor off. Use handicap parking space only if you have a permit.
- Parents must sign child(ren) in and out daily, full signatures required.
- Please be sure the care provider knows you have arrived or are leaving the premises with a child.
- If a person not previously authorized will be picking up your child, please advise the office and/or extended care provider in writing: in an emergency situation, call the office. If the pick up person is unknown to the care provider, he/she should be prepared to show identification.

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EXTENDED CARE HOURS - ADVANCE PURCHASE FORM Date: _____

Family Name: _____ Student Name (s) _____

_____ **50 Hours** (\$300) _____ **100 Hours** (\$600) Check # _____ Please attach check and return to the office.